

Minutes

CALS Curriculum Committee Meeting
Tuesday, September 27, 2022, 1:00 – 2:30 p.m.
6201 MSB

Present: Van Pijkeren, Lankau, Kaspar, Vermillion Kalmon, Holtz, Pidgeon

Student Members Present: Antonson

Ex Officio Present: Ackerman-Yost, Frantz Anderson

Chair for meeting: Lankau

WELCOME AND CALL TO ORDER

CONSENT AGENDA

1. Review meeting minutes from Tuesday, September 13th, 2022 1:00-1:10pm
<https://uwmadison.box.com/s/xfay83weydf3ow92nxmknreefoqrtr>

Approved by consent.

ACTION ITEMS

1. **Course Change: BSE 901: Graduate Research Seminar** 1:10-1:20p
Reason: Add repeatability Pidgeon
Effective Spring 2023 Kaspar
<https://next-guide.wisc.edu/courseadmin/?key=87368>

Motion to approve: Pidgeon/Kaspar

Discussion: Seminar for graduate students to discuss research together and with faculty. Note that proposal additionally removes pre-requisite course.

Vote: 6-0-0

2. **New Course: NUTR SCI 675: Nutraceuticals for Healthcare Professionals** 1:20-1:30p
Effective Spring 2023 Lankau
<https://next-guide.wisc.edu/courseadmin/?key=89481> Vermillion Kalmon

Motion to defer: Lankau/Vermillion Kalmon

Amended motion to approve pending review by Academic Affairs: Lankau/Vermillion Kalmon

Discussion: This is a new course for the Masters in Clinical Nutrition and was previously taught as a Topics course. The syllabus is complete and thoughtfully demonstrates instructor-student interaction for an asynchronous online course. The committee noted that the proposal should include the interested departments for the related courses mentioned in the proposal. There were some suggestions regarding improving the learning outcomes. The committee discussed the inclusion of accreditation program competencies and student outcomes into course learning objectives. The committee found this inclusion

problematic, as these may be only partially addressed in a given course. There is no indication in the learning outcome to communicate this to students, which has implications for “truth in advertising” and student expectations. The committee recognizes that this issue is not unique to this course, and currently the perspective from campus is that programs should meet the requests and expectations of their programmatic accreditors, including providing program-level competencies and student outcomes on courses that are contributing to those requirements. However, the committee also feels that this lack of transparency as to whether those competencies/outcomes are *fully* or *partially* met through the course is an issue and requested the Academic Affairs staff to communicate with campus on this issue.

Vote: 6-0-0

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| 3. Course Change: BSE 308: Career Management for Engineers
Change Grading Basis: A/F
Effective Spring 2023
https://next-guide.wisc.edu/courseadmin/?key=82625 | 1:30-1:40p
Van Pijkeren
Holtz
(Antonson) |
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Motion to approve: Van Pijkeren/Holtz

Discussion: Students are doing activities and engaging in preparation for their career. The improvements made by the proposer satisfied the committee’s concerns regarding the complexity of learning outcomes for a one-credit course and demonstrating what is being covered in the course.

Vote: 6-0-0

INFORMATIONAL AND DISCUSSION ITEMS

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| 1. Updates and Calendar for 2022-2023 | 1:40-1:50p |
| 2. Update on Sustainability Attribute | 1:50-1:55p |

The sustainability attribute is converting to a non-academic attribute, which means the learning outcomes required by the academic sustainability attribute will no longer be required. Courses should not include the learning outcomes for the academic attribute in their proposals. Campus will be communicating a process for courses to easily revise or remove the existing learning outcomes for the academic attribute.

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| 3. Discussion of Committee Course Proposal Review Process
Focus: Courses that have come before the committee recently | 1:55-2:30p |
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The committee discussed how change proposals are reviewed by the committee, and whether that should be modified in the future. This could help streamline the committee’s discussions during meetings and encourage change proposals to be submitted. The committee is required to ensure that all course proposals, even those making small changes, meet current campus requirements and expectations. There was discussion around ensuring the integrity of the process while respecting decisions previously made by the committee. The committee also noted that communication of how reviews occur by the committee will provide more trust from proposers.

Committee members will provide feedback on a draft document before the next meeting, with the goal of reviewing a draft policy for a vote at either that meeting or the one after.

Meeting adjourned at 2:15pm.