

Agenda

CALS Curriculum Committee Meeting
Tuesday, November 14, 2017, 12:00 p.m.
1220AB DeLuca Biochemical Sciences Building

Voting Members Present: Jeri Barak, Brian Gould, Pete Anderson, Tim Paustian, Ryan Ingebriksen

Voting Members Absent: Nick Balster, Bill Engels

Ex Officio: Nikki Bollig

Staff: Carley Garvens

Guests: Sebastian Bednarek, Katy France, Rick Gourse

Meeting called to order at 12:02pm

JOINT WITH COLLEGE OF LETTERS & SCIENCE

ACTION ITEMS

1. Request for Changes to the Microbiology Major – Rick Gourse and Katy France

CALS Motion to approve: Gould, Ingebriksen

- Intended to provide opportunity for students to explore outside of their major
- Not a CALS policy, but because it is a joint major, CALS should be a part of it and hear requested changes

Vote: 4 approved, 0 denied, 1 abstained

Note, L&S also approved

2. Request to Revise Biochemistry Honors in the Major – Sebastian Bednarek

CALS Motion to approve: Paustian, Ingebriksen

- Requested changes to align with credits required in both colleges and ensure consistency across the colleges

Vote: 5 approved, 0 denied, 0 abstained

Note, L&S also approved

CALS ONLY

CONSENT AGENDA

3. Review meeting minutes from October 24, 2017
4. **467 DAIRY SCI** Managing the Environmental Impacts of Livestock Operations – course discontinuation; effective Summer 2018
5. **629 GENETICS** Evolutionary Genetics – course discontinuation; effective Summer 2018
6. **707 MEDICAL GENETICS** Genetics of Development – course change; effective Summer 2018
7. **375 BIOCHEM** Special Topics – course change; effective Fall 2018-2019
8. ***170 BSE** Product Design Practicum – new course; effective Spring 2017-2018

Motion to approve consent agenda items: Gould, Anderson

Vote: 5 approved, 0 denied, 0 abstained

COURSE PROPOSALS

9. **335 MICROBIO** The Microbiome of Plants, Animals, and Humans – new course; effective Spring 2017-2018
LEAD: Anderson

* indicates proposal is returning to the Curriculum Committee for additional review

Motion to approve: Anderson, Gould

- Looked straightforward, applicable, some overlap, but focused course on microbiome is needed

Move to approve: Anderson, Gould

Vote: 5 approved, 0 denied, 0 abstained

DISCUSSION ITEMS

10. Course Proposal Review Responsibilities – feedback due Dec 22, Bollig

- Document shared from UCC to help people know their role, and the different responsibilities at different levels when it comes to course proposal review
- To help figure out the role of UCC in working with school/college committees and work towards improvement
- CALS goal is to provide a written response (support, comments, suggested edits)
- Some concern in regards to not having specific guidelines and explicit instruction when it comes to course syllabi
- Discussion about importance of department/college/UCC all looking at proposals, as someone might catch something that was missed
- Discussion about working with departments to know which departments to include/reach out to when it comes to course proposals; General agreement that departments need to make an effort to reach out and be inclusive

Motion to accept the document with comments regarding syllabi, review of credit hours, and affected departments: Gould, Paustian

Vote: 5 approved, 0 denied, 0 abstained

11. Update on Joint Meeting of the Campus Curriculum Committees – Gould and Paustian

- University working on centralizing a syllabus generation system in combination with campus-wide syllabus expectations
 - Software is in development and might be ready by next spring
 - University is highly motivated due to upcoming accreditation review
 - Question from the committee in regards to how syllabi expectations will be enforced
- Discussion about online classes & contact hours

12. Thesis Credits – Bollig

- Most departments have a 681/682 available for senior honors thesis and School of Medicine and Public Health/Vet Med have historically allowed students to enroll via department approval but may be moving away from this practice
- 699 still an option for some, but not all; Importance of having senior honors thesis credits noted as such on transcript
- Possible creation of InterAg 681/682, but we need structure to review proposals to enroll and we don't have a body or structure to review and approve
- Discussions of whether CALS CC could take it on, as the program is fairly large and growing; Suggestion to create a form and add them to consent agenda, once a month, using deadlines
- Committee agrees that this would fall within its job

13. Constellations Program – Bollig

- **Postponed for next meeting**

INFORMATIONAL ITEMS

14. Request to Change Name of Genetics Undergraduate Program – Bollig

- Proposal submitted to change name to Genetics and Genomics
- Undergrad major program only

* indicates proposal is returning to the Curriculum Committee for additional review

- APC supported it but wanted Genetics to get letters of support; not a lot of overlap with other departments; will come back to the APC, suggested that members communicate concerns to their chair

15. Guide Overview – Bollig

- **Postponed for next meeting**

16. Requisite Amnesty Project Update – Bollig

- **Postponed for next meeting**

Motion to adjourn: Gould, Ingebritsen

Meeting adjourned at 1:13pm