

MINUTES

CALS Curriculum Committee Meeting
Tuesday, December 21, 2010, 12:00 p.m.
250 Agricultural Hall

Present: Stier (Chair), Bednarek, Bohnhoff, Fadl, Gisler, Hayslett, Jackson, Martin, Mitchell,
Pearson, Paustian
Absent: Berkelman, Pelegri, Pfatteicher, Kumerow, Stubbings

Approval of Past Minutes

The November 23, 2010 meeting minutes were unanimously approved.

OLD BUSINESS

Global Health Certificate Proposal – Tanumihardjo

Sherry Tanumihardjo presented the revised Global Health Certificate Proposal along with 3 letters of permission from departments for courses to be used for the Global Health Certificate. More letters from other department will follow. **The committee unanimously agreed to support the Global Health Certificate Proposal.** John Stier will write a letter on behalf of the curriculum committee in support of the proposal that will be forwarded to the CALS APC.

COURSE PROPOSALS

New Course Proposals

URPL 711: Planning for Food Systems and Marketplaces Lead: Jackson

A motion was made by Jackson and seconded by Mitchell to conditionally approve **URPL 711** based on the course being a graduate course. If the course is also to be offered to undergraduates, the proposal must be tabled to address both graduate and undergraduate criteria. The following revisions have been requested for **URPL 711** as a graduate course:

- 1) On the course proposal, item 5 needs to have “or” clearly marked, not just underlined
- 2) Item 7 – remove the words “Focused on” from the capsule statement
- 3) Item 8 – remove words “Graduate standing” (These are not needed for a course numbered in the 700s)
- 4) Item 10 should be answered if course is also an undergraduate course offering
- 5) The proposed meeting time indicated on the proposal is for 150 minutes of lecture per week. The syllabus states “R 1 – 3 pm,” which would only be a 2 credit course. Consistency between the proposal and syllabus is needed for a 3 credit course.
- 6) The proposal indicates the course is a graduate course. The syllabus mentions undergraduate as well. Consistency is needed.
- 7) In the syllabus in the “Grades” section, the phrase “and applies equally to graduate and undergraduate students” should be removed.
- 8) Letters from the departments of Food Science and Nutritional Sciences are recommended to address support of course and overlap

The motion to conditionally approve URPL 711 passed and is contingent upon making the revisions above.

B S E 309: Biological Systems Engineering Design Practicum 1 Lead: Bohnhoff

A motion was made by Bohnhoff and seconded by Jackson to conditionally approve **B S E 309**. Discussion of the proposal led to the following revision requests.

- 1) Item 9 on the proposal needs to have the faculty indicated
- 2) The grading scale on the syllabus needs to include the grade of “F” with its percentage range.

The motion to conditionally approve B S E 309 passed and is contingent upon making the two revisions above.

B S E 349: Biological Concepts for Engineers

Lead: Bohnhoff

A motion was made by Bohnhoff and seconded by Paustian to conditionally approve **B S E 349**. Discussion of the proposal led to the following revision requests.

- 1) This course should be sent to the Physical Sciences Divisional Committee and the Biological Sciences Divisional Committee. This should be indicated on the course proposal.
- 2) Item 9 on the proposal needs to have the faculty indicated (Rob Anex)
- 3) Item 13 on the proposal will need to have a letter written for L&S describing how **B S E 349** meets the breadth requirement criteria.
- 4) It was recommended to have letters of support added to the proposal from the following departments: Soils, Biology, Microbiology, Biochemistry, Forest and Wildlife Ecology, Botany, Horticulture and Agronomy.

The motion to conditionally approve B S E 349 passed and is contingent upon making the revisions mentioned above.

B S E 461: Bioprocessing Unit Operations

Lead: Bohnhoff

A motion was made by Bohnhoff and seconded by Mitchell to conditionally approve **B S E 461**. Discussion of the proposal led to the following revision requests.

- 1) Item 8 on the proposal should be bracketed in the following manner for clarity: [B S E 249 or C B E 250] and [CIV ENGR 310 or C B E 320 or M E 363]
- 2) Item 9 on the proposal needs to have the faculty indicated (Troy Runge)

The motion to conditionally approve B S E 461 passed and is contingent upon making the 2 revisions mentioned above.

Course Change Proposals

B S E 509: Biological Systems Engineering Senior Design

Lead: Bohnhoff

Request: change title and prerequisites

A motion was made by Bohnhoff and seconded by Mitchell to conditionally approve **B S E 509**. Discussion of the proposal led to the following revision requests.

- 1) Item 5 on the proposal requires the capsule statement to be on the proposal.
- 2) Item 6 on the proposal needs to address how there is no change to **B S E 509** if content is being transferred to **B S E 309**.
- 3) The grading scale on the syllabus needs to include the letter grade F with its range

The motion passed and is contingent upon making the 3 revisions mentioned above.

A motion to adjourn was made by Paustian and seconded by Mitchell. The motion passed.

The meeting adjourned at 1:30.

January Meetings:

Tuesday, January 4th, Room 250, Agricultural Hall, 12:00 – 1:30 pm

Tuesday, January 25th, Room 250, Agricultural Hall, 12:00 – 1:30 pm

Submitted by Karen Martin