

MINUTES
CALS Curriculum Committee Meeting
Tuesday, September 14, 2010, Noon – 1:30 pm
250 Agricultural Hall

Present: Stier (Chair), Bednarek, Bohnhoff, Fadl, Gisler, Hayslett, Jackson, Martin, Mitchell, Pfatteicher, Pelegri, Paustian
Absent: Stubbings
Guest: Schaefer

Approval of Past Minutes

The May 18th minutes were unanimously approved.

The June 7th minutes were unanimously approved.

Interim Associate Dean, Dan Schaeffer, welcomed all committee members after introductions were made.

NEW BUSINESS

Proposed dual Degree in Public Health and Urban and Regional Planning – The committee agreed to postpone the review of this item until the October 26th meeting.

COURSE PROPOSALS

A summary of course proposal review was shared for the benefit of new committee members.

Short Course Proposals (FISC)

New Course Proposals

SC_DY SCI X25: Dairy Records Management

Lead: Bohnhoff

A motion was made by Bohnhoff and seconded by Bednarak to approve the new course **SC_DY SCI**

X25. The committee requested the following changes be made to the proposal:

- yes should be checked to show the proposal was approved by the department committee,
- item 1 should read: **SC_DY SCI X25**,
- item 5 should read Every year,
- item 7 the word “enterprise” in the capsule statement revised by Bohnhoff should be changed to “enterprises,”
- the top left corner of page 2 should be changed to show the course number **SC_DY SCI X25**,
- item 16 must be clarified,
- item 17 should be answered “No,”
- item 18 needs a complete syllabus with grading scale, objectives, readings and assessments (Bohnhoff agreed to consult with Halbach on this.)

The motion was withdrawn. After discussion, the motion to approve the new course proposal for **SC_DY SCI X25** was withdrawn due to the need to address the items listed above and, primarily the course overlap issue in all Farm and Industry Short Course proposals.

Course Deletion Proposals

SC_FISC X32: Community Involvement/Leadership – County Fairs

Lead: Bohnhoff

A motion was made by Bohnhoff and seconded by Paustian to approve the course deletion proposal for

SC_FISC X32. **The motion passed.**

Course Change Proposals

SC_SOIL SCI X51: Introductory Soils

Lead: Bohnhoff

Request: change credits from 2 to 1 and move it to the 3-week Winter Session

A motion was made by Bohnhoff and seconded by Jackson to approve the course change to **SC_SOIL SCI X51**. The committee requested the following changes be made to the proposal:

- yes should be checked to show the proposal was approved by the department committee,
- item 1 should be listed as **SC_SOIL SCI X51** (change top of page 2 also),
- item 2 (course title) needs to be filled out,
- item 5 layout revisions made by Bohnhoff are acceptable,
- revisions to capsule statement made by Bohnhoff are acceptable,
- item 7 shows no change to the program; committee questions this statement based on the fact that the credits are being reduced from 2 to 1,
- item 8 must be addressed.
- Item 13A should be marked “No”

The motion failed.

SC_SOIL SCI X52: Soil and Water Resource Management

Lead: Bohnhoff

Request: change title to Soil and Crop Nutrient Management

A motion was made by Bohnhoff and seconded by Paustian to approve the course change proposal for **SC_SOIL SCI X52**. The committee requested the following changes be made to the proposal:

- yes should be checked to show the proposal was approved by the department committee,
- item 1 should be listed as **SC_SOIL SCI X52**(change top of page 2 also) ,
- item 2 (course title) should be filled out,
- item 5 layout revisions made by Bohnhoff are acceptable,
- item 5 capsule statement must not exceed 40 words; the course description should match the title; the committee questioned whether this is the current or new course description; the description does not match the syllabus,
- item 6 needs more explanation/longer sentence,
- item 7 needs more explanation,
- item 8 must be addressed,
- item 13A should be marked “No” and R. Wolkowski should be removed from item B,
- a complete syllabus must be attached (grading scale, objectives, readings and assessments.)

The proposal was tabled.

SC_AAE X66: Decision Making in a Market Economy

Lead: Bohnhoff

*Request: change title to “Business Principles for Ag Management”
change course description*

- the department should be listed as Agricultural and Applied Economics,
- no divisional committee should be identified,
- yes should be checked to show the proposal was approved by the department committee,
- item 1 should be listed as **SC_AAE X66** (change top of page 2 also,)
- item 5 layout revisions made by Bohnhoff are acceptable (desc. not to exceed 40 words,)
- items 7 and 8 must be consistent with each other,
- item 13B – omit Arlin Brannstrom’s name from the line,
- a detailed syllabus is required with a complete grading scale, learning objectives clearly stated, readings and assessments listed.

The proposal was tabled.

*Bohnhoff suggested that a letter be drafted and sent to chairs to address the duplicate credit issues pertaining to Short Course and Long Course courses.

SC_DY SCI X20: Dairy Genetics and Evaluation

Lead: Paustian

*Request: change title to Dairy Cattle Evaluation
change credits from 3 to 2*

- the department should be listed as Dairy Science,
- there should be no response to the Divisional Committee review question,
- yes should be checked to show the proposal was approved by the department committee,
- item 1 should be listed as **SC_DY SCI X20** (change top of page 2 also),
- the revised course description should not exceed 40 words (do not include 2 cr. or 2nd term.)
- item 8 verbiage should be changed and explained,
- item 13B – omit Ted Halbach’s name.

The proposal was tabled.

SC_AN SCI X40: Beef and Swine Breeding

Lead: Paustian

*Request: change title to “Animal Breeding and Genetics”
Change course description for catalog*

- the department should be listed as Animal Science,
- there should be no response to the Divisional Committee review question,
- yes should be checked to show the proposal was approved by the department committee,
- item 1 should be listed as **SC_AN SCI X40** (change top of page 2 also),
- revise course description (do not include 1 cr. or 2nd term,)
- items 7 and 8 must be consistent with each other,
- item 13B – omit Dave Thomas’s name from the line.

The proposal was tabled.

Long Course Proposals

Course Change Proposals

NUTRI SCI 619: Intermediary Metabolism of Macronutrients

Lead: Pelegri

Request: add crosslist with Biochemistry

A motion was made by Pelegri and seconded by Jackson to approve the course change to **NUTRI SCI 619**. **The motion passed.** The course proposal will be sent to L&S for their curriculum committee's approval.

DY SCI 205: Dairy Cattle Selection

Lead: Pelegri

*Request: change credits from 3 to 2
change course description*

A motion was made by Pelegri and seconded by Mitchell to conditionally approve the course change to **DY SCI 205**. The committee requested the following changes:

- item 8 on the course proposal should discuss/explain the overlap with any Farm and Industry Short Course,
- item 13B – omit Ted Halbach's.

The motion passed with conditional approval.

BIOCHEM 901: Nutrition and Metabolism Seminar

Lead: Bednarek

Request: add crosslist with Nutritional Sciences

A motion was made by Bednarek and seconded by Jackson to approve the course change to **BIOCHEM 901**. The committee requested the following changes:

- the department should indicate which divisional committee will be reviewing the proposal,
- yes should be checked to show the proposal was approved by the department committee.

The motion passed with conditional approval. The course proposal will be sent to L&S for their curriculum committee's approval.

PLANT PATH 517: Plant Disease Resistance

Lead: Bednarek

*Request: change course description for catalog
change prerequisites*

A motion was made by Bednarek and seconded by Mitchell to approve the course change to **PLANT PATH 517**. The committee requested the following changes:

- a complete grading scale should be part of the syllabus (A-F with percentages,)
- there must be justification on the syllabus indicating a change in workload for the credit variance (what is required of students for 3 credits; what is required of students for 2 credits,)
- the learning objectives need to be specified discretely.

The motion passed with conditional approval.

Meeting adjourned at 1:40 pm.

October Meetings:

Tuesday, October 12th, Room 250, Agricultural Hall, 12:00 – 1:30 pm

Tuesday, October 26th, Room 250, Agricultural Hall, 12:00 – 1:30 pm

Submitted by Karen Martin