

Minutes

CALS Curriculum Committee Meeting
Tuesday, December 8, 2015, 12:00 p.m.
113 Taylor Hall

Voting Members Present: Gould, Albrecht, Choi, Smith, Turnquist

Non-Voting Members Present: Bollig, Grill, Mittenthal, Pfatteicher

MINUTES

Meeting Commenced 12:02

Mittenthal is deputized by Dean Pfatteicher as a voting Curriculum Committee member for the duration of the 12/8/15 meeting

Review meeting minutes from November 24, 2015

- Correction to vote to approve minutes from November 24, 2015 to reflect 0 abstentions

Motion to approve pending correction Choi;Smith Vote: 5-approved 0-denied 1-abstained

ACTION: Approve

COURSE PROPOSALS

***350 Medical Microbiology & Immunology Parasitology** – course change- cross listing; effective Fall 2016-17

LEAD: Lenertz-Lindemer

- Course was previously brought before committee and was tabled pending receipt of syllabus
- Lenertz-Lindemer reviewed the syllabus and felt that the course has a significant amount of material to deem Entomology cross listing appropriate

Motion to approve cross listing Smith; Albrecht Vote: 5- approved 0-denied 1-abstained

ACTION: Approve

DISCUSSION ITEMS

Request to Discontinue Biological Systems Engineering Structural Systems Engineering Option

- Currently BSE has 4 transcript able options: Natural Resources, Food Bioprocess, Machinery Systems, and Structural Systems
- Discontinuation of Structural Systems Option is due to instructor David Bohnhoff's planned retirement in Spring 2017
- Approximately 20 students are declared in the Structural Systems Option and the department anticipates they will be able to complete by December 2017
- Students will be able to pursue substitute courses pertaining to Structural Systems but will need to do so under the non- transcriptable General Option after discontinuation

* indicates proposal is returning to the Curriculum Committee for additional review

- After Spring 2018 students will be required to declare a different option

Motion to approve the discontinuation of SS option with an amendment to include the final term to declare as Fall 2015 and the final term for awarding of the degree as Spring 2018 Smith; Choi Vote: 5-approved-0-denied -1-abstained”

ACTION: Approve

Request to Remove HORT 372 from Horticulture Capstone Requirement

- There are currently 3 courses that have been approved to meet the Capstone Requirement
- Department is concerned that the course does not meet the spirit of the requirement
- Generally departments are able to remove a course from a requirement without CALS Curriculum Committee approval
- CALS Curriculum Committee is reviewing request since Capstone is a College Requirement
- The other 2 courses currently able to meet the requirement are also under review
- Changes to requirement are related to Hort 690 proposal

Motion to remove Hort 372 as capstone requirement Turnquist; Albrecht 5-approved 0-denied 1-abstained

ACTION: Approve

Gould's Spring 2016 Attendance

- Next semester Gould will be teaching a course on Tuesdays and Thursdays from 1 pm -2:15 pm and will be unavailable to chair meetings as currently scheduled
- Alternative options include: an alternate chair, a co- chair, an abbreviated session, an alternate time
- When rescheduling;committee should be aware of deadlines for Academic Planning Council, other meetings for Academic Affairs, and staffing considerations for Academic Affairs

ACTION: Gould will send a doodle poll to identify potential alternative meeting times

Quorum for Upcoming January 12 Meeting

- Meeting is scheduled during winter break and there is concern about reaching quorum
- Members will be notified of cancellations at least one week prior to scheduled meeting

ACTION: Grill will send a doodle poll to verify member's availability

Hartemink's Attendance

- Hartemink has not attended a meeting this term
- Question about his availability to serve on the committee next term

ACTION: Pfatteicher to verify Hartemink's availability

Curriculum Committee Bylaws

- Proposed Changes: reduce faculty members from 7 to 5 and reduce students from 3 to 1 with recommendation that there is a grad student appointed every other year
- Proposed changes are in response to difficulties reaching quorum
- Deadline to present changes to CALS Curriculum Committee Bylaws before Academic Planning Council by February

ACTION: Bylaws will be revisited at a later meeting

Updates

- FISC subject listing was approved by Campus
- LSC subject was updated from LSC Com to LSC

- Microbio 450 and 551 were both approved at the previous meeting but the syllabi need some reworking as well as some follow-up regarding the impact to the major due to the 551 change in credits. Bollig is working with department to fix issues

Meeting adjourned 1:03