

MINUTES

CALS Curriculum Committee Meeting
Tuesday, January 24, 2012, 12:00 p.m.
250 Agricultural Hall

Present: Bednarek (Chair), Bland, Fadl, Gisler, Hayslett, Mitchell, Oosterwyk, Paustian, Pearson, Pelegri, Pfatteicher, Stubbings, Whillock

Absent: Barak, Jackson

COURSE PROPOSALS

DS 639: CULTURE AND BUILT ENVIRONMENT

Paul Mitchell was the lead for the review of DS 639. The proposal was for the cross-listing of Design Studies 639 with Landscape Architecture. Mitchell pointed out that on page 1 of the proposal, there did not seem to be enough evidence of approval from the cross-listed department to commit resources to the course. In the attached letter from John Harrington in Landscape Architecture, he stated that their students would want to take the course, but it was not clear that Landscape Architecture would be willing to commit resources to the course. The proposal documents should further clarify the committing resources clause for cross-listing the course, because LA students can take the course even if it is not cross-listed with their department. Mitchell noticed that the professor got the course number wrong in one of the emails provided in the proposal document. He does not see how we can approve cross-listing the course right now, because the letter was not sufficient to justify cross-listing the course, and he recommended that we send the proposal back to the department. The Landscape Architecture department should provide more demonstration that they agree to commit resources to the course.

There was also discussion on the grading breakdown in the syllabus, because there was no letter grades listed in the breakdown. Some people had problems with this lack of grades, because students use the syllabus as a sort of contract, and the student has a right to know what grade he/she can expect to get. Mitchell made a motion to table the proposal for further information, and Pelegri seconded the motion. There was no further discussion, and the **motion to table the proposal passed.**

There was a separate discussion on if there is a way to have every course update its grading scale. Something like this could come into place in the next year or so, and we could even talk about getting a student to take care of something like this.

SC_AAE 075: AGRIBUSINESS FEASIBILITY PLANNING and SC_AAE 072: MEASURING PROFITABILITY

Tim Paustian was the lead for the review of the SC_AAE 075 course addition and 072 course deletion. The course proposals are asking for the replacement of SC_AAE 072 with SC_AAE 075. Paustian first went over the course addition proposal, which is for SC_AAE 075. The only problem is that item number 23 in the proposal is not completely filled out, and there was agreement that this item needs to be filled out. This can be filled out by explaining the qualifications of Arlin Brannstrom. Paustian made a motion to conditionally accept the SC_AAE 075 course addition proposal with the caveat that they fill out the rest of item number 23 in the proposal document. Mitchell seconded the motion. There was no further discussion, and the **motion to conditionally approve the proposal passed.**

Paustian then went over the course deletion proposal, which is for SC_AAE 072. There were no problems with this proposal. Paustian made a motion to approve the SC_AAE 072 course deletion proposal, and Mitchell seconded the motion. There was no further discussion, and the **motion to approve the proposal passed.**

NEW BUSINESS

Update on Certificate Guidelines: Sarah Pfatteicher

Pfatteicher was going to give an update on certificate guidelines, but she was still waiting for information on that. This will be brought up at the next meeting.

A motion to adjourn was made by Paustian and seconded by Bland. **The motion passed.**
Meeting adjourned at 12:45.

Submitted by Maria Stubbings