Minutes
CALS Curriculum Committee Meeting
Tuesday, September 27, 2022, 1:00 – 2:30 p.m.
6201 MSB

Present: Van Pijkeren, Lankau, Kaspar, Vermillion Kalmon, Holtz, Pidgeon
Student Members Present: Antonson
Ex Officio Present: Ackerman-Yost, Frantz Anderson

Chair for meeting: Lankau

WELCOME AND CALL TO ORDER

CONSENT AGENDA

1. Review meeting minutes from Tuesday, September 13th, 2022 1:00-1:10pm
   https://uwmadison.box.com/s/xfay83weydfe3ow92nxmknreefoqrtr
   Approved by consent.

ACTION ITEMS

1. Course Change: BSE 901: Graduate Research Seminar 1:10-1:20p
   Reason: Add repeatability
   Effective Spring 2023
   Pidgeon
   Kaspar
   https://next-guide.wisc.edu/courseadmin/?key=87368
   Motion to approve: Pidgeon/Kaspar
   Discussion: Seminar for graduate students to discuss research together and with faculty. Note that proposal additionally removes pre-requisite course.
   Vote: 6-0-0

   Effective Spring 2023
   Lankau
   Vermillion Kalmon
   https://next-guide.wisc.edu/courseadmin/?key=89481
   Motion to defer: Lankau/Vermillion Kalmon
   Amended motion to approve pending review by Academic Affairs: Lankau/Vermillion Kalmon
   Discussion: This is a new course for the Masters in Clinical Nutrition and was previously taught as a Topics course. The syllabus is complete and thoughtfully demonstrates instructor-student interaction for an asynchronous online course. The committee noted that the proposal should include the interested departments for the related courses mentioned in the proposal. There were some suggestions regarding improving the learning outcomes. The committee discussed the inclusion of accreditation program competencies and student outcomes into course learning objectives. The committee found this inclusion
problematic, as these may be only partially addressed in a given course. There is no indication in the
learning outcome to communicate this to students, which has implications for “truth in advertising” and
student expectations. The committee recognizes that this issue in not unique to this course, and currently
the perspective from campus is that programs should meet the requests and expectations of their
programmatic accreditors, including providing program-level competencies and student outcomes on
courses that are contributing to those requirements. However, the committee also feels that this lack of
transparency as to whether those competencies/outcomes are fully or partially met through the course is an
issue and requested the Academic Affairs staff to communicate with campus on this issue.

Vote: 6-0-0

3. **Course Change: BSE 308: Career Management for Engineers**
   Change Grading Basis: A/F
   Effective Spring 2023
   Van Pijkeren
   Holtz
   [https://next-guide.wisc.edu/courseadmin/?key=82625](https://next-guide.wisc.edu/courseadmin/?key=82625)
   (Antonson)

Motion to approve: Van Pijkeren/Holtz

Discussion: Students are doing activities and engaging in preparation for their career. The improvements
made by the proposer satisfied the committee’s concerns regarding the complexity of learning outcomes for
a one-credit course and demonstrating what is being covered in the course.

Vote: 6-0-0

**INFORMATIONAL AND DISCUSSION ITEMS**

1. Updates and Calendar for 2022-2023 1:40-1:50p

2. Update on Sustainability Attribute 1:50-1:55p

The sustainability attribute is converting to a non-academic attribute, which means the learning outcomes
required by the academic sustainability attribute will no longer be required. Courses should not include the
learning outcomes for the academic attribute in their proposals. Campus will be communicating a process
for courses to easily revise or remove the existing learning outcomes for the academic attribute.

3. Discussion of Committee Course Proposal Review Process 1:55-2:30p
   Focus: Courses that have come before the committee recently

The committee discussed how change proposals are reviewed by the committee, and whether that should
be modified in the future. This could help streamline the committee’s discussions during meetings and
encourage change proposals to be submitted. The committee is required to ensure that all course
proposals, even those making small changes, meet current campus requirements and expectations. There
was discussion around ensuring the integrity of the process while respecting decisions previously made by
the committee. The committee also noted that communication of how reviews occur by the committee will
provide more trust from proposers.
Committee members will provide feedback on a draft document before the next meeting, with the goal of reviewing a draft policy for a vote at either that meeting or the one after.

Meeting adjourned at 2:15pm.