BuckyNet
As an employer affiliated with the College of Agricultural and Life Sciences, you have a BuckyNet account. BuckyNet is our online database where you can post jobs, view resumes, schedule interviews and more!

Top Ways Employers Should Use BuckyNet – Step by Step

1. Complete Your Individual Profile
   a) Select the “Account” tab
   b) Fill in all fields
   c) Use “password/preferences” to change your auto-generated password to something that is easy to remember.

2. Complete your Company Profile
   a) Select the “Profile” tab
   b) Complete as many fields as possible
   c) Upload a company logo

3. Post a Job or Internship
   a) Select the “Jobs” tab
   b) Select “Add New” to Job Postings (non-OCR) tab
   c) Fill in fields, or “Copy Existing” if the job has been posted in the past
   d) Select “Submit”

4. View Student Resumes
   a) Select “Resume Book” Tab
   b) Select desired book name
   c) Search my major, year or keyword
   d) Click on student name and send individual emails or multiple emails at once by checking the box next to their names

5. Schedule an Interview Day
   a) Select “On-Campus Recruiting (OCR)”
   b) Select “Request a Schedule”
   c) Fill in fields and select “Submit”
   d) To attach positions you intend to interview for – click “Positions” at the top of the page
   e) Students apply and you are notified via email to grant them permission to schedule an interview